

MINUTES

Town of Marshall Board of Alderman

Regular Meeting

November 21st, 2016

Mayor Wallin called the meeting to order at 6:03 pm with the Pledge of Allegiance and a Moment of Silence. Alderman in attendance were Billie Jean Hanie, Christiaan Ramsey, Thomas Jablonski, Aileen Payne, Luther Nix, Mayor Jack Wallin, and Town Clerk Karen Kiehna.

Item 1

Mayor Wallin opened the regular meeting. Alderman Payne requested adding 6a to the Agenda titled Annexation. Alderman Payne made a motion to approve the agenda with additions. Alderman Ramsey seconded the motion.

Item 2

Alderman Ramsey made a motion to approve the October 17th, 2016 minutes and October 28th, 2016 special meeting minutes with correction of the Mayor's name on the October 28th minutes. Alderman Haynie seconded the motion. Motion approved.

Item 3

Carol Avery with Lowdermilk Church and Co., LLP presented the Town Audit ending June 30, 2016. Carol presented the highlights of the audit. Carol presented the Financial Highlights of the fiscal year. The only significant deficiency found during the audit was Inadequate Segregation of Duties which is common with small town such as ours with a few office personnel.

Item 4

Frank Frisby on Frisby Road requested to have a street light turned back on and paid for by the Town. Mayor Wallin and Karen will contact Duke Power to follow up on the light and get back with him.

Item 5

Karen presented the Water reports for the month to the Board. This month water production and water billing were slightly down which gives a higher percentage of unaccountable water but the actually unaccountable water in gallons was even less than last month.

Item 6

Connie Molland spoke on behalf of the Downtown Business Association as the newly elected President of the Association. Connie began by thanking the Board for the wonderful Veteran's Day event. The Arts Council will be sponsoring Christmas Crawl on December 9th from 5 – 8 pm and Holiday Sale at the Arts Council on the 10th from 10 am – 4 pm. The Downtown Business Association will come back to the Board with a list of 2017 upcoming events including Momma Mia, Dog, Daze, and Mermaid Parade and several new events. Connie will pass along a Christmas Parade entry form to all the DMA members for entry in the Christmas Parade.

Item 6A

Aileen addressed the Board with her concerns about providing water to properties that have recently been sold and annexed into Town to access Water and Sewer. She has concerns about the amount of

water that could be used with the current drought situation. Karen informed the Board the water line extension was being paid by the property owner and has been approved thru NCDEQ.

Item 7

Karen updated the Board on the Tax Collection rate and Water and Sewer Collection rates. Karen updated the Board on the Water-Infrastructure Project update. The state has requested from the engineering firm clarifications on several items in the plan and have 30 days to respond, also working on obtaining easements with property owners.

Karen updated the Wastewater Treatment Plant Project. USDA has approved the contract and engineering is in design phase. Project should be complete by spring.

Karen updated the Board on the ARC Emerging Opportunities project. Deadline for the project is January 2017 but Karen will request an extension due to not being able to plant any trees due to the drought situation.

Karen discussed with the Board that the State has passed legislation prohibiting municipalities charging impact fees for water and sewer connections. Karen will bring to the Board next month a proposed fee schedule and an amendment to the Ordinance to change the fee schedule.

Karen updated the Board on Zoning Activity – Karen put together information concerning zoning activity comparing the last two years. Last year, there were 23 zoning request consisting on sign permits, variances, etc. There has been 35 this year so far with one month remaining.

Report from Boards

Board of Adjustments – No meeting

Planning Board – No meeting Alderman Ramsey made a motion to approve Robin Merrill and Ben Wall as members of the Planning Board. Alderman Payne seconded the motion. Motion approved.

Parks and Recreation –Karen updated the Board of the ARC grant and partnership with Buchi on the Evert Barnett Park. The Parks and Rec Board are checking into PARTF grant funds or other grant funds to update the bathrooms on the island. The Parks and Rec Board are wanting to develop a master plan that will eventually connect the Island, Pocket Park and Skyway Drive projects together with a greenway.

Department Reports

Fire Department –Raymond Crowe reported a total of 11 calls for the month and 1000 gallons water was used for training.

Police Department –Report is in packet

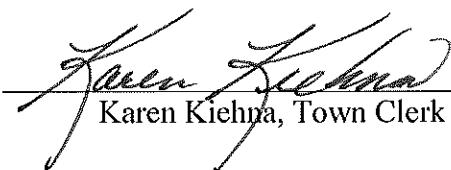
Water Department – Report is in packet

Maintenance Department – Report is in packet

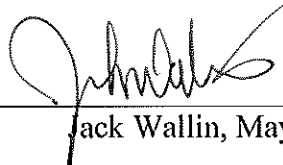
Zoning Department – Report presented during meeting.

Finance Department – Report is in packet

Alderman Ramsey made a motion to adjourn the meeting. Alderman Jablonski seconded the motion. Meeting adjourned at 7:30.



Karen Kiehna, Town Clerk



Jack Wallin, Mayor