

MINUTES

Town of Marshall Board of Alderman

Regular Meeting

December 18th, 2017

The official swearing in ceremony for the Town of Marshall Elected Officials occurred at 6:00pm by the Honorable NC District Judge Larry Leake. The elected officials that were administered the oath of office were: Mayor Jack Wallin, Alderman Billie Jean Haynie, Alderman Thomas Jablonski, Alderman Laura Ponder-Smith, and Alderman Dr. Christiaan Ramsey.

Mayor Wallin called for the Pledge of Allegiance and a Moment of Silence. Alderman in attendance were Billie Jean Haynie, Aileen Payne, Thomas Jablonski, Dr. Christiaan Ramsey, Laura Ponder-Smith, Mayor Jack Wallin, Town Administrator Nancy Allen, Deputy Town Clerk Michelle Massey and Town Attorney Jamie Stokes.

Item 1

Mayor Wallin called for a motion to open the regular monthly meeting at 6:12pm. Motion was made by Alderman Ponder-Smith and seconded by Alderman Ramsey. Motion approved.

Item 2

Mayor Wallin called for the Town Administrator, Nancy Allen, to state two changes in setting the agenda. These were a Resolution for the Clean and Revolving Loan Grant to be considered for approval and Garry Moore, Chair of the Town of Marshall Planning Board, to present information before Don Byers. Alderman Ramsey made the motion to approve the agenda. Alderman Jablonski seconded the motion. Motion approved.

Item 3

Alderman Haynie made a motion to approve the Special Called Meeting October 20th, and the Regular Monthly Meeting November 20th minutes. Alderman Jablonski seconded the motion. Motion approved.

Item 4

Garry Moore, Chair of the Town of Marshall Planning Board, presented a report from the Planning Board Meeting held on December 4th, 2017. All zoning applications presented to the Planning Board were in order and were reviewed. Next meeting January 2, 2018 at 6:30pm. Recommendation from the Planning Board to the Town Board of Alderman was made for Betty Hurst to serve another term on the Planning Board for a five-year term with expiration date as of 2023. Motion was made by Alderman Haynie and seconded by Laura Ponder-Smith. Motion approved.

Item 5

The Water/Sewer Report for the month of November 2017 was presented to the Board by Don Byers. Explained monthly operating reports for treatment facility and gave unaccountable water loss is at 20.4% for the month. Also, stated water quality reports to the Board.

Item 6

Keith Webb, Vice-President of McGill Associates, presented an update on Wastewater Project including a detailed explanation of the project as of date. This discussion included update on the Wastewater Project replacement of 3 pumps and 2 aerators. McGill Associates will find the contractor to install. The sewer line repair status as of date is Faith Underground has finished the actual bore under the river, then they will need to pull the pipe and a contractor will complete the tie at both ends. The contractor will also repair the Island Road

part of the project. No charge for re-mobilization. Michelle Massey is recording daily the wastewater spill expenditures. The report is in your packet. She explained next part of the financial requirements. Talked with Andy Innis with the North Carolina Department of Public Safety with an estimated cost of project. Also included the fine expenditure for the spill for \$2,311.22.

Item 7

Kyle Guie, Land-of-the-Sky Regional Council, presented CDBG-Infrastructure Grant Project Amendment at the 5:30pm Public Hearing and the Special Called Board Meeting prior to the regular monthly meeting. Minutes were prepared and motion for approval made by Alderman Jablonski and seconded by Alderman Ramsey. Motion approved. DEQ has requested approval of procurement standard policy and equal opportunity plan. Motion was made by Alderman Ponder-Smith and seconded by Alderman Jablonski. Motion approved.

Item 6

Railroad Contract needs to be moved to the January 2018 Regular Monthly Meeting.

Item 7

Jeff Hocz presented information concerning GIS Mapping of the Town of Marshall water system. Presented three options for consideration level of service. Alderman Ponder-Smith made the motion for Option C which is the same as Option B with the inclusion of training component of town employees on using the system. The cost for this option C is \$6,000.00. Second was made by Alderman Ramsey. Motion approved.

Item 8

Downtown Marshall Association updated by Connie Molland. Highlighted events happening in the town. Connie Molland stated the Christmas Crawl/Holiday Sale was very successful. The town window decorating contest was awarded to Penland and Sons Department Store. Next event will be on February 13, 2018, the Marshall Gras.

Item 7

Nancy Allen presented administrator's report for the month of December 2017 which included briefing the alderman of meetings, events, and monthly administrator calendar. Inclement Weather Policy was presented to the board of alderman. Motion was made by Alderman Payne and seconded by Alderman Ramsey. Motion approved.

Camera estimates were presented by Chief Boone. Three estimates were presented. Motion was made and withdrawn by Alderman Ponder-Smith for Infinity System. Alderman requested to research a fourth option and bring back the information for the January 2018 regular meeting.

Michelle Massey presented the Budget Resolution for the North Carolina DEQ-State Emergency Loan of \$264,625.00 to the board. Motion was made by Alderman Payne and seconded by Alderman Jablonski. Motion approved.

Report from Boards

Board of Adjustments – No meeting

Planning Board – Garry Moore, Chair of the Planning Board, presented information to the board of alderman earlier in the agenda.

Parks and Recreation – No meeting

Department Reports

Fire Department – Regina with the Fire Department reported a total of 18 calls for the month and 500 gallons of water was used in the month. Copy of the report on file.

Police Department – Chief Boone presented the monthly police department report and a copy of the report is in packet.

Water Department – Report is in packet

Maintenance Department – Report is in packet

Zoning Department – Report in administrator's report

Finance Department - Report is in packet. Michelle Massey presented a budget amendment #2018-002 to allocate monies for Emergency Expenditures for the Wastewater Spill of the Force Main Sewer line in the amount of \$80,000.00. Alderman Ramsey made the motion and seconded by Alderman Payne. Motion approved.

Nancy Allen advise the board of alderman we need to have a public hearing in January 2018 concerning the skateboard amendment to the town ordinance.

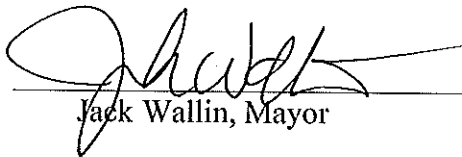
Public Comments

No public comment

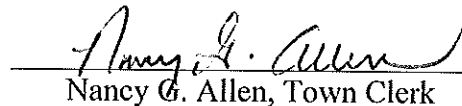
Alderman Haynie made a motion to go into closed session. Alderman Payne seconded the motion. Motion approved.

Alderman Haynie made a motion to return to open session. Alderman Ponder-Smith seconded the motion. Motion approved.

Alderman Ramsey made a motion to adjourn the meeting. Alderman Jablonski seconded the motion. Meeting adjourned.



Jack Wallin, Mayor



Nancy G. Allen, Town Clerk