

# MINUTES

## Town of Marshall Board of Alderman

### Regular Meeting

### October 16<sup>th</sup>, 2017

Mayor Wallin called the meeting to order at 6:00 pm with the Pledge of Allegiance and a Moment of Silence. Alderman in attendance were Billie Jean Hanie, Aileen Payne, Thomas Jablonski, Christaan Ramsey, Laura Ponder-Smith, Mayor Jack Wallin, Deputy Town Clerk Michelle Massey and Town Attorney Jamie Stokes.

#### Item 1

Mayor Wallin opened the regular meeting. Alderman Ponder-Smith made a motion to approve the agenda. Alderman Ramsey seconded the motion. Motion approved.

#### Item 2

Alderman Ramsey made a motion to approve the September 18<sup>th</sup>, 2017 minutes. Alderman Jablonski seconded the motion. Motion approved.

#### Item 3

The Water/Sewer Report for the month of September 2017 were presented to the Board. Unaccountable water loss is at 19.7 % for the month.

#### Item 4

Downtown Marshall Association – No one was present at the meeting to give a report.

#### Item 5

Jesse Zeller-Davis is a student at Madison County Early College. He is doing a project for school on climate change and presented to the Board a Resolution in support of Climate Action supported by the US Conference of Mayors. The Board wanted to have further discussion of the Resolution in closed session before bringing the Resolution to a vote.

#### Item 6

Kyle Guie with Land of Sky Regional Council gave the Board an update on the status of the CDBG Water Infrastructure Grant. The Project has been divided into two contract- Contract A for the wells and Contract B for the water line installation. Bids were opened on October 3<sup>rd</sup>, 2017. Three bids were received for each contract but the bids were over budget for the available funds from the grant. The Town, Land of Sky and McGill Associates will meet to prioritize the water lines that need to be replaced first and discuss how to proceed. Kyle presented a Resolution authorizing signatories for the “Requisition of Funds” for the CDBG grant since the previous resolution had Luther Nix as a signer.

#### Item 7

Michelle presented a Special Events Ordinance for the events sponsored or co-sponsored by the Town. The Special Events are the Safe Treat event on October 31<sup>th</sup>, 2017, the Christmas Pageant on December 1<sup>st</sup> and 2<sup>nd</sup>, 2017, and the Christmas Parade on December 9<sup>th</sup>, 2017. Alderman Ramsey made a motion to approve the Ordinance and Alderman Haynie seconded the motion. Motion approved.

#### Item 8

Michelle presented to the Board an Ordinance Authorizing Creation of and Establishing Policies for the Petty Cash and Cash Change Fund. Alderman Ponder-Smith made a motion. Alderman Haynie seconded the motion. Motion approved.

### **Report from Boards**

**Board of Adjustments** – No meeting

**Planning Board** – No meeting

**Parks and Recreation** – No meeting – Alderman Payne voiced complaints from the public concerning of people parking in the pocket park all day and people not picking up after their dogs at the pocket park and around the pavilion on the island. Alderman Payne made a motion to put up signs – No parking in the pocket park and no dogs allowed in the pocket park and in the area surrounding the pavilion on the island. Alderman Ponder-Smith seconded the motion. Motion approved.

Alderman Haynie discussed with the Board when a dedication ceremony for Luther Nix could be planned. After discussion among the Board a ceremony dedicating the gazebo in the pocket park to Luther Nix will be at 5:30 on the next monthly meeting day in November.

### **Department Reports**

**Fire Department** – Regina with the Fire Department reported a total of 16 calls for the month and 10,000 gallons of water was used in the month.

**Police Department** – Chief Boone presented the monthly police department report and a copy of the report is in packet.

**Water Department** – Report is in packet

**Maintenance Department** – Report is in packet

**Zoning Department** – No Report

**Finance Department** - Report is in packet

### **Public Comments-**

Louis Zeller – Executive Director of the Blue Ridge Environmental Defense Fund and also Jesse Zeller-Davis's grandfather thanked the Board for allowing Jesse to present the Resolution for Climate Change and gave the Board more information concerning the need to protect the environment.

Alderman Payne wanted to bring up the need for security camera within the Town. Mayor Wallin and Alderman Haynie asked Mike to bring to the Board information concerning costs, placement, etc. of security cameras in downtown Marshall.

Alderman Haynie made a motion to go into closed session. Alderman Ramsey seconded the motion. Motion approved.

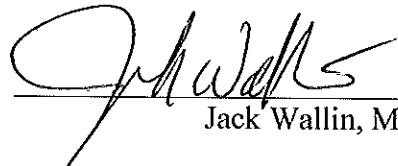
Alderman Ponder-Smith made a motion to return to open session. Alderman Haynie seconded the motion. Motion approved.

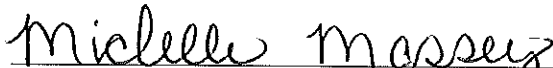
Alderman Payne made a motion to approve adding 250.5 sick leave to Randy Hensley's balance. These hours were his balance when he left the Town of Marshall in 1999. Alderman Ramsey seconded the motion. Motion approved.

Alderman Ponder-Smith made a motion to approve George Cole moving from a part-time police officer to a full-time police officer. Alderman Payne seconded the motion. Motion approved.

Alderman Jablonski made a motion to approve the Climate Change Resolution presented by Jesse Zeller-Davis. Alderman Ponder-Smith seconded the motion. Motion approved with a 4-1 vote. Alderman Payne voted not to approve.

Alderman Haynie made a motion to adjourn the meeting. Alderman Ramsey seconded the motion. Meeting adjourned.

  
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Jack Wallin, Mayor

  
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Michelle Massey, Deputy Town Clerk

**MINUTES**  
**Town of Marshall Board of Alderman**  
**Emergency Called Meeting**  
**October 25<sup>th</sup>, 2017**

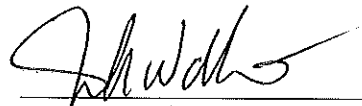
Attendance for the meeting were Billie Jean Haynie, Christiaan Ramsey, Aileen Payne, and Thomas Jablonski, Laura Ponder-Smith, Mayor Jack Wallin, Deputy Town Clerk Michelle Massey and Maintenance Supervisor Jamie Chandler.

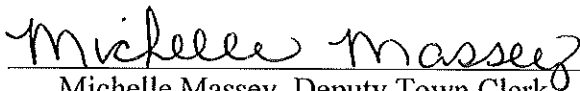
On October 24<sup>th</sup>, the wastewater line going under the French Broad River was severed releasing approx... 100,000 gallons of wastewater into the French Broad River. Jamie Chandler notified the appropriate people concerning the release of wastewater. A State of Emergency was declared for the Town on October 25<sup>th</sup>, 2017 allowing the Town to be eligible for relief funds for natural disasters. These funds would only cover the emergency expenses for a temporary solution to the broken line.

Jamie informed the Board that Metropolitan Sewer District has come in to help us and is currently hauling the wastewater from the lift station on Redmon Road to the Wastewater plant and will continue to haul around the clock until 8:00 am tomorrow morning. Mike's Septic Tank service will start hauling at 8:00 am. We have two options for handling the wastewater. Option one is to continue to haul around the clock until the river goes down enough to assess the broken pipe and go from there. The cost per hour per truck is \$150.00 - \$175.00 to haul and two trucks are needed. Option two is to run temporary pipe along the railroad tracks across the bridge and back down the island to the Wastewater Treatment Plant. McGill Engineering is working with Jamie on options and companies available to rent pipe and pumps. The cost to rent the pipe and pump would be approx. \$3,000.00 a week. The Town is looking into an emergency low interest loan from NCDENR to install a new permanent line under the French Broad River.

Alderman Ponder-Smith made a motion to approve the installation of temporary pipe across the bridge. Alderman Ramsey seconded the motion. Motion approved. The Board will meet again on October 27<sup>th</sup>, 2017 to get an update on the situation.

Meeting Adjourned!

  
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Jake Wallin, Mayor

  
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Michelle Massey, Deputy Town Clerk

**MINUTES**  
Town of Marshall Board of Alderman  
Special Called Meeting  
October 27<sup>th</sup>, 2017

Attendance for the meeting were Billie Jean Haynie, Christiaan Ramsey, Aileen Payne, and Thomas Jablonski, Laura Ponder-Smith, Mayor Jack Wallin, Deputy Town Clerk Michelle Massey, Maintenance Supervisor Jamie Chandler and Keith Webb with McGill Associates.

Jamie updated the Board on the Wastewater pipe break situation. Mike's Septic Tank Service has two trucks at a cost of \$ 150.00 per hour that have been hauling around the clock.

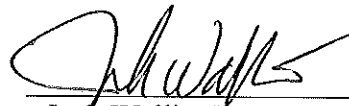
Michelle informed that Board that the Xylem/Goodwin Company is requesting our insurance information. Our current insurance policy only covers the equipment the Town owns.

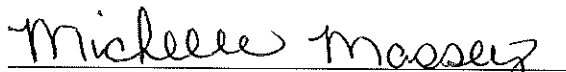
The NCLM is processing a rental/lease equipment policy which will be an additional premium the Town will have to pay.

Madison County Emergency Management Director Teresa Ogle, Regional Emergency Management Coordinator, Jimmie Ramsey, and NC Dept. of Public Works Emergency Management will be in Marshall the first of the week to meet and discuss if the Wastewater break qualifies for any funds available by the State to help with the cost of the Wastewater pipe break.

Jamie also brought up various issues within the Water System. One of the main issues is the Town does not belong to the NC 811 system for locating utilities. If any contractor digs within the city limits that company is required to contact 811 to locate any utilities. Since the Town does not belong to the 811 system the contractor would not be liable for any damages he might cause to our water lines. The main thing required in order to join the 811 system is a detailed map of our water lines within the city limits. We currently do not have a complete map of our lines. Alderman Ramsey made a motion for Alderman Jablonski to contact Jeff Hocz with French Board EMC to see if he would be interested in helping the Town with this project. Alderman Ponder-Smith seconded the motion. Motion approved.

Alderman Ramsey made a motion to adjourn the meeting. Alderman Ponder-Smith seconded the motion. Meeting Adjourned!

  
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Jack Wallin, Mayor

  
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Michelle Massey, Deputy Town Clerk


**MINUTES**  
Town of Marshall Board of Alderman  
Special Called Meeting  
October 30th, 2017

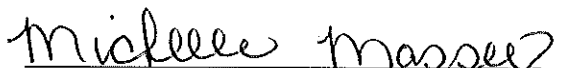
Attendance for the meeting were Billie Jean Haynie, Christiaan Ramsey, Aileen Payne, and Thomas Jablonski, Laura Ponder-Smith, Mayor Jack Wallin, Deputy Town Clerk Michelle Massey, Maintenance Supervisor Jamie Chandler and Keith Webb with McGill Associates.

Keith Webb with McGill Associates updated the Board on the current situation on the Wastewater Pipe break. MSD crews along with the Town Maintenance crews installed the temporary pipe to the WWTP plant on Friday afternoon the 27<sup>th</sup>. He presented two options for the Town to consider for the repairs. Option # 1 – Once the river recedes it may be possible to get a contractor to build a berm in the river to divert flow and allow for repair of the line. The estimated cost of this repair is \$ 40,000.00. Option # 2 – Continue to rent the temporary pump and pipe and start the process for a low interest loan to directional drill a new line under the river. Estimate cost for this option is approximately \$ 300,000.00. There is a 20 year - 1.8% low interest loan available from the State for emergency situations if the Town qualifies.

Alderman Jablonski made a motion for the Town to pursue Option # 2 to obtain a low interest loan to make the necessary repairs for wastewater force main. Alderman Ponder-Smith seconded the motion. Motion approved.

Alderman Ponder-Smith made a motion to adjourn the meeting. Alderman Jablonski seconded the motion. Meeting Adjourned!

  
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Jack Wallin, Mayor

  
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Michelle Massey, Deputy Town Clerk