

MINUTES

Town of Marshall Board of Alderman

Regular Meeting

November 20th, 2017

Mayor Wallin called the meeting to order at 6:00 pm with the Pledge of Allegiance and a Moment of Silence. Alderman in attendance were Billie Jean Haynie, Aileen Payne, Thomas Jablonski, Christaan Ramsey, Laura Ponder-Smith, Mayor Jack Wallin, Town Administrator Nancy Allen, Deputy Town Clerk Michelle Massey and Town Attorney Jamie Stokes.

Item 1

Mayor Wallin opened the regular meeting. Alderman Ponder-Smith made a motion to approve the agenda. Alderman Ramsey seconded the motion. Motion approved.

Item 2

Alderman Ponder-Smith made a motion to approve the October 16th, 25th, 27th, 30th, November 3rd, and 9th minutes. Alderman Jablonski seconded the motion. Motion approved.

Item 3

The Water/Sewer Report for the month of October 2017 were presented to the Board by Don Byers. Explained monthly operating reports for treatment facility and gave unaccountable water loss is at 31.6 % for the month.

Item 4

Keith Webb, Vice-President of McGill Associates, presented an update on Wastewater Spill including a detailed explanation of the project as of date. This discussion included process for application of emergency loan with NCDEQ to assist the town with the repairs. Secretary has deemed it an emergency. LGC will have to approve the town for the amount of money. Keith explained to the board the drilling procedure and the process to continue with the project. He also explained the reason for Island Road sewer line that is included in our emergency loan funding application.

Alderman Ramsey made motion to approve The Modified Agreement between Town of Marshall(Owner) and Faith Underground (Contractor) for construction contract (stipulated price). Alderman Jablonski seconded the motion. Motion approved.

Alderman Payne made motion to approve the Resolution for an Emergency Loan from NCDEQ. Motion seconded by Alderman Jablonski. Motion approved. Keith Webb has completed the Emergency Loan Packet for submission to the state.

Keith Webb presented letters to the MSD and Town of Mars Hill for appreciation for their assistance with the Town of Marshall. Motion made to approve letters by Alderman Ramsey and seconded by Alderman Haynie. Motion approved.

Michelle Massey gave an updated account of wastewater spill expenditures as of date \$41,101.76.

Item 5

Audit report for fiscal year July 1, 2016-June 30, 2017 for the Town of Marshall was presented by Carol Avery from Loudermilk, Church and Company, LLP. Explained and highlighted fund balances. Audit has been sent and approved by the LGC.

Item 6

Downtown Marshall Association updated by Connie Molland. Highlighted events happening in the down. The mayor, Jack Wallin, commented on the success of the Veteran's Day ceremony.

Connie Molland explained the Christmas Crawl event upcoming Friday, December 8th. Arts Council Holiday Sale happening on Friday, December 8th and Saturday, December 9th. Exploring new ideas for upcoming year.

Item 7

Nancy Allen presented administrator's report for the month of November 2017. Briefing the alderman of meetings, events, and monthly administrator calendar.

Report from Boards

Board of Adjustments – No meeting

Planning Board – No meeting

Parks and Recreation – No meeting

Department Reports

Fire Department – Regina with the Fire Department reported a total of 20 calls for the month and 2,000 gallons of water was used in the month. Copy of the report on file.

Police Department – Chief Boone presented the monthly police department report and a copy of the report is in packet.

Water Department – Report is in packet

Maintenance Department – Report is in packet

Zoning Department – Report in administrator's report

Finance Department - Report is in packet

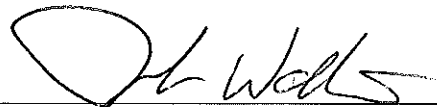
Public Comments-

Georgette Shelton expressed concern about skateboarders on sidewalks during the day. Question: "Is their an ordinance about skateboards in Marshall?" The chief addressed the current ordinance needs to be revised/amended. The board requested for the chief and town administrator to check on the ordinance pertaining to the use of skateboards in the town and present the information at the next board meeting.

Alderman Ramsey made a motion to go into closed session. Alderman Payne seconded the motion. Motion approved.

Alderman Ponder-Smith made a motion to return to open session. Alderman Ramsey seconded the motion. Motion approved.

Alderman Ramsey made a motion to adjourn the meeting. Alderman Jablonski seconded the motion. Meeting adjourned.



Jack Wallin, Mayor



Nancy G Allen, Town Clerk

MINUTES
Town of Marshall Board of Alderman
Special Called Meeting
October 20th, 2017

Members in attendance were Alderman Christaan Ramsey, Aileen Payne, Laura Ponder-Smith, Billie Jean Haynie, Thomas Jablonski and Mayor Jack Wallin.

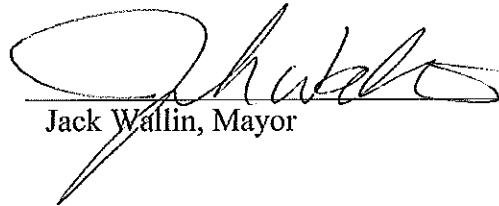
Mayor Wallin opened the meeting.

Alderman Haynie made a motion to move to closed session to interview for the Town Administrator/ Town Clerk/ Zoning Officer position. Alderman Jablonski seconded the motion. Motion approved.

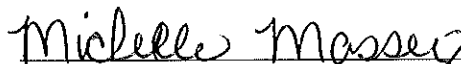
Alderman Payne made a motion to return to open session. Alderman Ramsey seconded the motion. Motion approved.

Alderman Ramsey made the motion to hire Nancy Allen for the Town Adm/Town Clerk/Zoning Officer position. Alderman Payne seconded the motion. Motion approved.

Alderman Payne made a motion to adjourn. Alderman Jablonski seconded the motion. Motion approved.



Jack Wallin, Mayor



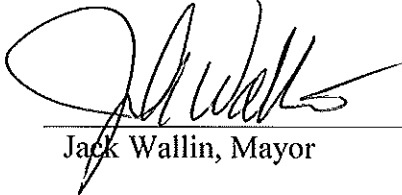
Michelle Massey, Deputy Town Clerk

MINUTES


Town of Marshall Board of Alderman
November 9th, 2017

McGill Associates contacted the Town concerning the underground boring company, Faith Underground. There are very few contractors that have the capability of drilling under the river and they are scheduled to move to another job in the next few days. If the Town wants to proceed with installing the new force main under the French Broad River, Faith Underground will move to Marshall to begin this project. Faith Underground can begin within the next week but if they don't move to Marshall now it could be several months before they can begin here in Marshall. Nancy Allen and Michelle Massey contacted either by phone or in person all the Board of Alderman members and the Mayor to see how they would like to proceed. Board members responded as follows – To proceed with contracting Faith Underground to install the new force main under the French Broad River as soon as possible. A contract will be presented at the November Board meeting for official approval.

Jack Walln, Mayor – talked with at Town Hall
Billie Jean Haynie – talked with at Town Hall
Ailleen Payne – called
Christiaan Ramsey – called
Laura Ponder-Smith – called
Thomas Jablonski – called



Jack Wallin, Mayor



Michelle Massey, Deputy Town Clerk

MINUTES
Town of Marshall Board of Alderman
CDBG Water Infrastructure Grant
Special Called Meeting
November 3rd, 2017

Attendance for the meeting were Billie Jean Haynie, Christiaan Ramsey, and Thomas Jablonski, Laura Ponder-Smith, Mayor Jack Wallin, Deputy Town Clerk Michelle Massey, Maintenance Supervisor Jamie Chandler, Don Byers with Byers Environmental, Kyle Guie with Land of the Sky, Karen Kiehna and Michael Whittenburg with McGill Associates.

Alderman Ramsey made a motion to call the meeting to order. Alderman Haynie seconded the motion. Motion approved.

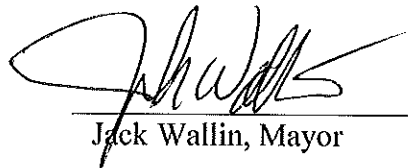
McGill Associates discussed with the Board the CDBG Water Infrastructure Grant Project the Town recently received bids for. The bids came in too high for the project funds available and now the Board must decide how to proceed. There were two options presented –

Option # 1 is proceed with the well project and approx. 5100 of water line replacement on Redmon Road and Rollins Road.

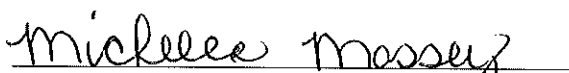
Option # 2 – is to take the well project out of the scope completely and install more replacement water lines on various roads. The roads included would be Rollins Road, adding N. Rollins Road, Walnut Creek Road, Redmon Road, pressure reducing valve at Smith Hollow Road and Main Street, altitude value for the reservoirs.

Alderman Ramsey made a motion to approve Option # 2. Alderman Haynie seconded the motion. Motion approved.

Alderman Ponder-Smith made a motion to adjourn the meeting. Alderman Jablonski seconded the motion. Meeting Adjourned!



Jack Wallin, Mayor



Michelle Massey, Deputy Town Clerk