

**Town of Marshall Board of Aldermen
July 31, 2017
6:00 pm Regular Meeting**

The Mayor called the meeting to order at via conference call 6:00 with the Pledge of allegiance and a moment of Silence.

Attendance: Mayor Jack Wallin, Aldermen Thomas Jablonski, Billie Jean Haynie, Aileen Payne and Laura Ponder-Smith. Town Attorney Jamie Stokes and Administrator Karen Kiehna

Absent: Christiaan Ramsey

Item 1

The Mayor asked for a motion to approve the agenda as presented. Billie Jean Haynie made the Laura Ponder Smith seconded the motion and the Agenda was approved 4 yes, 0 no and 1 absent

Item 2

Mayor Jack Wallin asked for a motion to approve the June 19, 2017 and June 30, 2017 minutes as presented. Billie Jean Haynie made a motion to approve the minutes and the motion was seconded by Thomas Jablonski. The motion passed 4 yes, 0 no, and 1 absent. (Christiaan Ramsey)

Item 3

Water Report – Karen presented the Water/ Report for the month of July. Unaccountable water is holding at 21%. Unaccountable water loss has been level for the last four months. The maintenance crew found two Jail jumpsuits in the Rollins Pump Station. Karen has been working with the Sheriff to address the issue. The inmates will be charged for time and damages to the town's sewer pump. There is a water leak on Davis Road that continues to break and the town's maintenance crew is working to replace that section of line.

Item 4

Downtown Marshall Association – Connie Molland was not able to attend but reminded everyone that Dog Daze on August 12th will be on the island. All activities will be held on the island.

Item 5

John Dodson, has made a request for the town's maintenance crew to grade the edges of his driveway. Being that his father gave the town an easement to run waterlines down the edge of his property, he is asking that the town grade his driveway. Staff said that it would take about 1.5 to 2 hours of staff time. Billie Jean Haynie made a motion to allow two maintenance employee two hours to grade the identified area of John Dodson's driveway. The motion was seconded by Laura Ponder Smith. The motion passed 4 yes, 0 no, 1 absent.

Item 6

Street Light on Sunset Drive – Street Light #131, after discussion. Laura Ponder Smith made a motion to have the light turned on. Billie Jean Haynie seconded the motion and the motion passed 3 yes 0 no 1 absent and 1 abstained. (Thomas Jablonski)

Item 7

Madison Has Heart – Pat Franklin reported that MHH is doing well and that they continue to receive donations in the old church building. Also, she wanted to let the Board of Aldermen know that Madison County Arts Council is having to leave their current facility because their building is being sold. If the Board of Aldermen approve, MCA will store their equipment in the old church building and the radio station will move to the Caboose. The Arts Council will carry their own liability insurance and property insurance. The Board stated that they are comfortable with both of these two non-profits work well together and are comfortable with them sharing the old church space, Depot and the Caboose.

Item 8

Administrator's Report

- a. The CDBG Water Improvement Grant Project is having to be rebid again. This third bid procedure is necessary due to not receiving any bids. The state has approved the Town splitting project in to two separate divisions. (one to construct/repair existing waterlines and the second to treat and bring the two new wells on line). The engineers will be working with The state to coordinate the requirements to allow the engineer to schedule the new pre-bid meeting advertise the projects (2) and set a new bid deadline.
- b. The WWTP project bid came in and all bids were above the project funds. The project engineer has asked the board to accept the bids and to allow the Engineer to negotiate with the lowest bidding firm. (J. S. Haren Company) Billie Jean Haynie made a motion to accept the bid tab and to allow McGill Engineering to negotiate with J. S. Haren to come to an agreement secure a contract to address the most critical and necessary components at the WWTP and stay within the project budget of \$199,995. The motion was seconded by Aileen Payne and approved 4 yes, 0 no and 1 absent.
- c. The Emerging Opportunities Project is complete and Closed Out. Appalachian Regional Commission Washington DC staff came to Marshall last month to view project accomplishments and was very please with our outcome. (bike corral, repaired sidewalks, streetscape improvements, new tree plantings, perennial plantings and Barnett Park Planting. The Board proposed having Barnett Park Ribbon Cutting on Sept. 18th.

Item 6

- Board of Adjustment – No meeting
- Planning Board – No meeting
- Parks and Recreation – No Meeting

Item 7

- Fire Department – Report is in the packet –Police Department – Report is in the packet
- Police Department – Report t is in the packet
- Water Department - Report is in the Packet
- Maintenance Department - Report is in the Packet
- Zoning Department – presented during meeting – No new action necessary
- Finance Department – Budget Amendment / End of the Year Carry over to 2017-18
 - Laura Ponder Smith made a motion to accept the budget amendments.
Thomas Jablonski seconded the motion and approved 4 yes, 0 no, 1 absent.

Item 8

Public Comment –

Holly West Sweet Monkey has asked the Board to approve allow the Brunch Bill. That allows restaurants to serve beer and wine at 10:00 am on Sunday. The Board tabled the vote until the August meeting.

Georgette asked if the water bills were increased with the new budget. Yes, the water bill increased 1.5% which equaled a 53 cent increase for the first 2000 minimum.

Item 9

Closed Session - Billie Jean Haynie made a motion to go into closed session for legal reasons. The motion was seconded by Laura Ponder Smith. The motion passed 4 yes, 0 no, 1 absent.

Return to Open Session – Laura Ponder Smith made a motion to return to open session. The motion was seconded by Billie Jean Haynie and passed 4 yes, 0 no, and 1 absent.

Hunter Creek Water Shed Conservation Easement –

Three letters to be created –

1. Stating that the five specific members will have the right to continue to use motorized vehicle on the Town's Hunter Creek Site and to serve "Caretakers of the property".
2. Stating that the Mayor has the authorization to sign the final contractual documents to complete the Conservation Easements for the Hunter Creek Reservoir Property and to specifically identify Jamie Stokes as the Town's Attorney to continue working on the negotiations on the Hunter Creek Reservoir Property.
3. That Jamie Stokes is authorized to move forward with the 90+ acres where the ownership is in question. Furthermore, the Town will allow the expenditure of up to \$20,000 in legal fees towards securing this property that is adjoining other the Hunter Creek Reservoir Property.

Motion to approve Aileen Payne made the motion. The motion was seconded by Billie Jean Haynie and approved 4 yes, 0 no 1 absent.

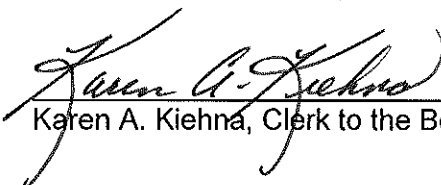
Police Department would like authorization to hire a part-time officer to add to the part-time office pool. Billie Jean Haynie made a motion to hire Morgan as a part-time officer. The Motion was seconded by Thomas Jablonski, motion passed 4 yes, 0 no, and 0 absent.

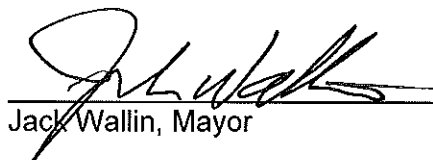
Karen Kiehna, has resigned from Land of Sky Regional Council. There is one qualified potential candidate that may be interested in filling the position. The Board asked Karen to set a time for the Board to meet with the individual. Karen has agreed to make those arrangements.

Item 10

Thomas Jablonski made a motion to adjourn the meeting. The motion was seconded by Christiaan Ramsey and passed 5 yes, 0 no, and 0 absent.

The meeting adjourned at 7:55


Karen A. Kiehna, Clerk to the Board


Jack Wallin, Mayor