

MINUTES
Town of Marshall Board of Alderman
Regular Meeting
August 19th, 2019
6:00pm

Alderman in attendance were Billie Jean Haynie, Aileen Payne, Thomas Jablonski, Laura Ponder Smith, Dr. Christiaan Ramsey, Town Administrator Nancy Allen, and Town Attorney Jamie Stokes.

Mayor Jack Wallin called the regular monthly board meeting to order at 6:00pm.

Mayor Jack Wallin call for a motion for Closed Session for Legal Matters and Personnel. Motion was made by Alderman Billie Jean Haynie and seconded by Alderman Aileen Payne. Motion approved.

Alderman Billie Jean Haynie made a motion to return to open session and Alderman Laura Ponder Smith seconded the motion. Motion approved.

Item 1

Mayor Jack Wallin called for a motion to approve the agenda with an amendment to add Bruce Tipton-Utilization of Blannahassett Island as Item 2(a). Alderman Billie Jean Haynie made the motion and Alderman Dr. Christiaan Ramsey seconded the motion. Motion approved.

Item 2

Mayor Jack Wallin called for a motion to approve the minutes from the Town of Marshall Regular Monthly Board of Alderman Meeting, Monday, July 22nd, 2019. Alderman Laura Ponder Smith made the motion and Alderman Billie Jean Haynie seconded the motion. Motion approved.

Item 2(a)

Mayor Jack Wallin introduced Bruce Tipton. Mr. Tipton was inquiring the permitted uses for Blannahassett Island pertaining outdoor flea markets. Town Administrator, Nancy Allen, stated the request will be researched.

Item 3

Mayor Jack Wallin presented certificate of recognition to Winfred Ramsey for his dedicated service serving as a member of the Town of Marshall Board of Adjustment. Christopher Brown was absent for recognition of service serving as a member of the Town of Marshall Parks and Recreation Board. Mayor Jack Wallin acknowledged his service to the town.

Item 4

Nancy Allen, Town Administrator presented Water/Sewer Report for the month of July 2019 with detailed explanation of the monthly operating reports for treatment facility and gave unaccountable water loss as 29.5%. Water quality reports presented to the board were provided by Don Byers, Byers Environmental, Inc.

Item 5

Terry Bellamy, Madison County Economic Development Director, presented information requesting the Town of Marshall to support Madison County's efforts to become a Work Ready Community. Detailed explanation pertaining to National Career Readiness Certificate Assessment and the benefits of supporting this initiative. Mayor Jack Wallin

called for a motion. Alderman Dr. Christiaan Ramsey made the motion and Alderman Thomas Jablonski seconded the motion to approve the Work Ready Initiative. Motion approved.

Item 6

Garry Moore, Project Manager for Vaughn & Melton Consulting Engineers, present an engineering proposal with the fees pertaining to the road repairs associated with December 28th, 2018 and April 19th, 2019 floods. Site visit has occurred and based on the investigation a proposal is under consideration. This proposal includes professional engineering services for surveying and geotechnical investigation with repair recommendations for Fortner Hollow Road, Sunset Drive and Nix Road. Detailed description was in the proposal. Mayor Jack Wallin called for a motion. Motion was made by Alderman Aileen Payne and seconded by Alderman Dr. Christiaan Ramsey to approve the engineering proposal presented in the amount of \$110,972.10. Motion approved.

Garry Moore updated the Board of Alderman in reference the flood damage to Marshall Town Hall Building. Caleb Martin, Project Engineer from SKA Consulting Engineers, Inc., conducted an on-site investigation of building and drainage system under the town hall. More information will be presented based on the upcoming engineer report.

Item 7

Dr. Lisa Pantzer, Downtown Marshall Association, gave update on upcoming events in the Town of Marshall which included Dog Daze was a success. The Downtown Marshall Association are planning two events for grandparents with their grandchildren. One before Halloween and the second one around Christmas. The concept would be a movie night. The next event will be Octoberfest scheduled for October 19th, 2019. More information will be presented at a later date.

Item 8

Nancy Allen, Town Administrator, presented administrator's report for the month of July, 2019 which included briefing the Board of Alderman of meetings, events, and monthly administrator calendar. Tax Collection and Water/Sewer Collection Report was presented for July, 2019.

Nancy Allen referred to Road Updates was included in Garry Moore's Item #6 presentation.

Nancy Allen, Town Administrator, presented "Ordinance Declaring Road Closures for Special Events-Halloween Safe Treat, Christmas Pageant, and Christmas Parade" with amended dates. Mayor Jack Wallin called for a motion. Motion was made by Alderman Laura Ponder Smith and seconded by Alderman Billie Jean Haynie to approve the ordinance. Motion approved.

Nancy Allen, Town Administrator, presented to the Board of Alderman a Right-of-Way Utility Easement pertaining property located at 275 South Main Street. Alderman Laura Ponder Smith made the motion to approve the Right-of-Way Utility Easement and Alderman Dr. Christiaan Ramsey seconded. Alderman Thomas Jablonski recused himself from voting. Motion approved.

Boards Reports

Board of Adjustment – Public Hearing was held on July 23rd, 2019 for Full Circle Marital Arts.

Planning Board – The Planning Board met August 13th, 2019. Reviewed 2 permit applications and several requests.

Parks and Recreation – Parks and Recreation will meet August 21st, 2019-Planning Bike Rodeo

Department Reports

Fire Department – Report is in packet. Fire Chief Regina Boone reported 19 calls and 3,000 gallons used.

Police Department – Report is in packet. Chief Mike Boone highlighted his report.

Water Department – Report is in packet.

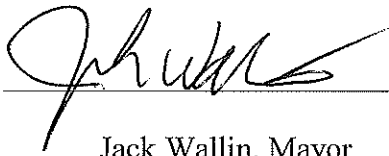
Maintenance Department – Report is in packet. Jamie Chandler discussed the issue with manholes on NC213-Lower Hayes Run. Jamie Chandler is working with NCDOT for assistance.

Zoning Department – Report was presented in the administrator's report.

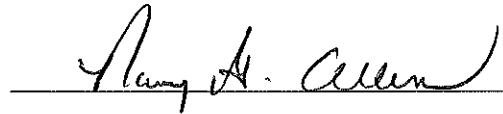
Finance Department - Report is in packet.

No Public Comment

Mayor Jack Wallin called for a motion to adjourn. Alderman Thomas Jablonski made the motion to adjourn the meeting and Alderman Billie Jean Haynie seconded the motion. Motion approved. Meeting adjourned at 7:45pm.



Jack Wallin, Mayor



Nancy G. Allen, Town Clerk

AN ORDINANCE DECLARING ROAD CLOSURES FOR
HALLOWEEN SAFE TREAT, CHRISTMAS PAGEANT, AND CHRISTMAS PARADE
SPECIAL EVENTS

WHEREAS, the Town recognizes that festivals, road races, and other special events contribute to the unique character and vitality of the Town of Marshall; and

WHEREAS, the Town Board of Alderman desires to sponsor and/or co-sponsor special events throughout the year that contribute to the unique character and vitality of the Town of Marshall; and

WHEREAS, the Town Board of Aldermen recognize that events held in the town impact public safety and impede the flow of pedestrian and vehicular traffic; and

WHEREAS, the Town's public safety personnel are better able to respond to issues affecting public safety when they are alerted in advance to the timing, location, and nature of events occurring in the Town; and

WHEREAS, the Town will provide police and public works services in connection with the Town sponsored or co-sponsored special event listed in Section 1 through 3.

NOW, THEREFORE, the Town of Marshall Board of Aldermen does resolve:

Section 1. To sponsor the "Halloween Safe Treat" special event which is scheduled to be held on October 31ST, 2019 along US 25/70 BUS-Main Street, from SR1001-Bailey Branch Rd to Back St. in downtown Marshall.

Date: October 31st, 2019

Time: 5:30 pm to 7:30 pm

Section 2. To co-sponsor the annual "Christmas Pageant" special event which is scheduled to be held on December 6th, and 7th, 2019 along US 25/70 BUS-Main Street, from SR1001- Bailey Branch Rd to Back St. in downtown Marshall.

Date: December 6th and 7th, 2019

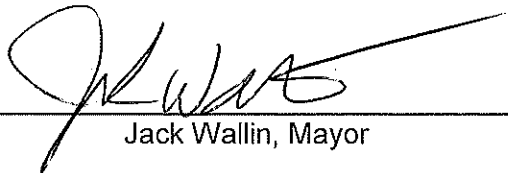
Time: 6:00 pm to 8:30 pm

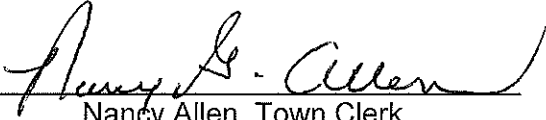
Section 3. To sponsor the annual "Marshall Christmas Parade" special event which is scheduled to be held on December 7TH, 2019 at 11:00 am along SR 1001-Bailey Branch Rd from SR1116-Rectors Corner Rd to US 25/70 BUS, and US 25/70 BUS-Main St. from SR1194 Roberts Hill Rd to #165 S. Main St. in downtown Marshall.

Date: December 7th, 2019

Time: 10:30 am to 12:30 am

Passed and Approved on August 19th , 2019.

SIGNED: 
Jack Wallin, Mayor

ATTEST: 
Nancy Allen, Town Clerk

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