

**MINUTES**  
**Town of Marshall Board of Alderman**  
**Regular Meeting**  
July 16<sup>th</sup>, 2018  
6:30pm

Alderman in attendance were Billie Jean Haynie, Aileen Payne, Thomas Jablonski, Laura Ponder Smith, Dr. Christiaan Ramsey, Mayor Jack Wallin, Town Administrator Nancy Allen, and Town Attorney Jamie Stokes.

Item 1

Mayor Wallin called the regular monthly board meeting to order at 6:00pm.

Item 2

Mayor Wallin called for a motion to approve the agenda. Alderman Ramsey made the motion to approve the agenda. Alderman Ponder Smith seconded the motion. Motion approved.

Item 3

Mayor Wallin called for a motion to approve the minutes from June 25<sup>th</sup>, 2018 Annexation Hearing for Mato Road Mobile Home Park, Annexation Hearing for Mintz Family Care Home, Annexation Hearing for Walnut Creek Community Club, Inc., and Public Hearing for 2018-2019 Town of Marshall Budget, and June 25<sup>th</sup> Regular Monthly Meeting. Motion was made by Alderman Haynie and seconded by Alderman Jablonski. Motion approved.

Item 4

The Water/Sewer Report for the month of June 2018 was presented to the Board of Alderman by Nancy Allen. Explained monthly operating reports for treatment facility and gave unaccountable water loss is 26.0% for the month. Water quality reports were presented to the board.

Item 5

Nancy Allen introduced Danna Stansbury, Deputy Executive Director of Land of Sky, to the Board of Alderman. Information was presented highlighting the services that can be provided for the Town of Marshall along with June 2018 Land of Sky Impact Report. Motion was made by Alderman Ramsey and seconded by Alderman Ponder Smith for Nancy Allen to serve as an alternate delegate for the Town of Marshall. Motion approved.

Mary Roderick, Grant Administrator, introduced to the Board of Alderman, Sara Nichols. Sara Nichols will be assisting with the grant preparation for CDBG Phase III during the next two months and monitoring the current grant administration. Mary Roderick presented updates on the CDBG Phase II Waterline Replacement Project and process for preparing the new grant preparation. Review Committee has been established for the purpose of seeking assistance for engineering services needed to prepare application for the CDBG grant. The Review Committee is Jack Wallin, Jamie Chandler, Don Byers, and Thomas Jablonski. Review committee will meet on August 9<sup>th</sup>. Explanation of the process in detailed was presented by Mary Roderick.

Item 6

Steve Morgan, Construction Engineer with McGill Associates, presented updates with the current Water Line Replacement Project. Currently, Walnut Creek paving with DOT is scheduled. Rollins will probably be at least another month. Redmon Road is also a DOT project. In order, to complete Redmon before DOT project begins, we need to relocate to Redmon Road. Steve Morgan expressed concerns about the failing of road shoulders on Redmon Road.

Jack Wallin expressed concern about the traffic control on Redmon Road during the project. Request for DOT to be present at the next progress meeting scheduled for Wednesday, July 18<sup>th</sup>, at town hall.

#### Item 7

Connie Molland presented updated information concerning Mermaids event that happened on June 2<sup>nd</sup> and the fireworks celebration for the July 4<sup>th</sup>. Both events were very successful and excellent coverage of the events. Connie Molland will attend the Mountain Bike Cycling Event on August 3<sup>rd</sup>-4<sup>th</sup> and report back to the board on August 20<sup>th</sup> board meeting. The Hot Doggett Event, even with a route change, happened successfully.

#### Item 8

Brian Sharpe presented his private sewer request concerning property located on 95 Skyway Summitt Drive in Marshall, previously owned by Lula Searcy. Brian Sharpe gave a brief history of the privately-owned sewer system. The request is for the Town of Marshall to research a possible sewer connection to the property. Three possible locations for sewer connections were mentioned for consideration. Jamie Chandler, Maintenance Supervisor, gave information concerning all three locations. Jamie Chandler suggested to have an engineer to review the location. All three options would have to cross private property, owners and DOT would need to be contacted concerning boring under Skyway Drive. Town Attorney will advise.

#### Item 9

Nancy Allen presented administrator's report for the month of June 2018 which included briefing the Board of Alderman of meetings, events, and monthly administrator calendar. Tax Collection and Water/Sewer Collection Report was presented.

Nancy Allen presented the request to the Board of Alderman for review banking information in reference to study selection of banking services. Motion was made for the Finance Officer of the Town of Marshall, Billie Jean Haynie, to represent the town in the process of reviewing and selection of banking services by Alderman Ponder Smith and seconded by Alderman Ramsey. Motion approved.

## Boards Reports

**Board of Adjustment** – Board of Adjustment met July 9<sup>th</sup>, 2018. Two hearings were conducted. In the process of issuing permits.

**Planning Board** – Planning Board met July 10<sup>th</sup>, 2018 to review zoning permits and information. Chair, Garry Moore highlighted information.

**Parks and Recreation** – No Meeting.

## Department Reports

**Fire Department** – No report given.

**Police Department** – Report is in packet. Chief Boone highlighted his report.

**Water Department** – Report is in packet.

**Maintenance Department** – Report is in packet. Jamie Chandler provided update information. New maintenance position has been posted. Interview dates have been set.

**Zoning Department** – Report was presented in the administrator's report.

**Finance Department** - Report is in packet.

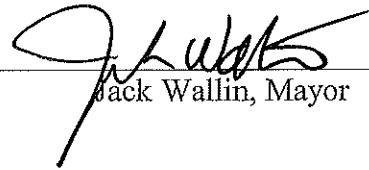
## Public Comments

Jim Baker, adjoining property owner on Summitt Drive, expressed concern of the sewer request that was mentioned in the meeting. Mr. Baker stated his interest in the property.

Alderman Ramsey made a motion to go into closed session for legal matters. Alderman Jablonski seconded the motion. Motion approved.

Alderman Haynie made the motion to return to open session and seconded by Alderman Ramsey. Motion approved.

Alderman Ramsey made the motion to adjourn the meeting and Alderman Ponder Smith seconded the motion. Motion approved. Meeting adjourned at 8:40pm.



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Jack Wallin, Mayor



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Nancy G. Allen, Town Clerk